



**CHIPPING CAMPDEN SCHOOL**  
**CONFIDENTIAL APPLICATION FOR 16 – 19**  
**BURSARY 2024-25**

Student Name.....

Date of Birth ..... Age on 31/08/24.....

Address.....

..... Post Code.....

Telephone..... E-mail.....

**The 16 – 19 Bursary may be awarded to eligible full-time students facing financial barriers to staying in education who are enrolled on a programme of study.**

**Applications for a bursary is based on need, and appropriate evidence of eligibility. Bursary applications require evidence of family income, and the amount awarded depends on what is needed to access a programmes of study.**

**Please see the Chipping Campden School 16 – 19 Bursary policy for further details.**

**Please note that students in receipt of certain benefits must declare any support received to the DWP.**

**Eligibility Criteria:**

Students who are defined as being in a vulnerable group can apply for a maximum bursary of £1,200 if at least one of the following conditions applies:

- You're in or have recently left local authority care
- You get Income Support or Universal Credit because you're financially supporting yourself.
- You are receiving Disability Living Allowance in your name and either Employment and Support Allowance or Universal Credit
- You get a Personal Independence Payment in your name or Universal Credit.

Students can apply for a discretionary bursary where:

- Family income does not exceed £25,000 per annum.

Students eligible to receive a bursary must be under 19 years of age on the 31<sup>st</sup> August in the academic year in which they start their programme of study.

**Awards:**

Applications will be considered by the Finance Office and learners will be notified of the outcome in writing. Any payments will be made directly into the learner's bank account by BACS transfer. Three instalments will be made during the academic year – the first in October 2024, the second in December 2024 and the third in March 2025. However, in exceptional circumstances a one-off payment is possible. If students anticipate a financial barrier to continuing in education in September and October, prior to the first payment being made, they should speak to the Sixth Form Pastoral and Academic Managers, Directors of Learning for Years 12/13 or the Head of Sixth Form.

**Proposed expenditure**

	<b><u>Details</u></b>	<b><u>Amount £</u></b>
<b><u>School Equipment</u></b>		
<b><u>Travel</u></b>		
<b><u>School Meals</u></b>		
<b><u>School Trips</u></b>		
<b><u>Courses</u></b>		
<b><u>Any other school related items</u></b>		
		<b><u>Total :</u></b>

The following details are required:

Bank Name \_\_\_\_\_  
Account Name \_\_\_\_\_  
Account Number \_\_\_\_\_  
Sort Code \_\_\_\_\_

Please note: funds will only be remitted to a student's bank account.

I have provided evidence to support my application in the form of: (please tick all that apply):

- Universal Credit
- Personal Independence Payment (PIP)
- Proof of Family Income

**Finance Team to complete:**

Date Application approved/declined: